

# Street Supervisor Job Description

**Position:** Street Supervisor

**Job Status:** Full-time; On-Call; Safety Sensitive

**Salary:** Based on Qualifications

**Job Announcement:** ends February 9, 2024

## SUMMARY

Organize, coordinate, and supervise Public Works Department staff and activities to include the maintenance of City streets, rights of way, drainage ways, traffic signs, and various other projects. This includes pavement preservation, curbs, gutters, sidewalks, and the repair and maintenance of various other transportation infrastructures. Responsibilities include supervision, planning, prioritizing, and assigning work, and coordinating work projects.

## QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Knowledge of:

- Principles, practices, and technical aspects of field of specialty, including methods, materials, and techniques
- Work performed by various crews involved in street repair and maintenance, and non-electrical traffic control installation and maintenance activities
- Interpersonal skills using tact, patience, and courtesy
- Project management techniques and methods
- Tools, equipment, and materials used in trades maintenance activities
- Safety rules and guidelines for work zones
- Applicable Federal, State, and local laws, codes, regulations, specifications, and guidelines pertinent to streets and traffic maintenance and operations

Skill in:

- Using various engineering tools, equipment, devices, and reference manuals
- Communicating verbally and in writing
- Using a personal computer and related software applications

Ability to:

- Direct day-to-day activities involving street maintenance, right of way maintenance, storm water maintenance, traffic signs, and street cleaning

- Read, analyze, interpret, and work from plans, specifications, schematic drawings, and/or construction drawings and blueprints
- Supervise, monitor, evaluate, and train subordinate staff
- Establish and maintain effective working relationships with City management, governmental agencies, engineers, contractors, developers, and the general public
- Prioritize, assign, and dispatch work crews to sites
- Purchase materials, equipment, and supplies
- Interpret and apply policies, procedures, codes, laws, and regulations
- Analyze situations, identifying alternative solutions, projecting consequences of actions, and implementing recommendations. Communicate and use interpersonal skills to interact with coworkers, supervisor, the general public, etc., to sufficiently exchange or convey information and to receive work direction

### **EDUCATION and/ EXPERIENCE**

High school diploma and five years of experience, including three years of lead and/or supervisory experience. Ability to operate skid steer, front end loader and track hoe/back hoe and tractor.

### **CERTIFICATIONS, LICENSES, REGISTRATIONS**

Must have at the time of hire and be able to maintain a valid Georgia Driver License.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Heavy Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or a negligible amount of force constantly to move objects.

### **WORK ENVIRONMENT**

Most work is performed outdoors in cold and very hot temperatures, wind, dust, and rain; near construction noise, and in/around construction work zones. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

### **PRE-EMPLOYMENT REQUIREMENTS**

Due to the safety sensitive nature of this position, candidates must successfully pass a pre-employment drug screening prior to start date.